



GALWAY CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

# MINUTES

Thursday, October 16, 2014  
5:30 PM – High School Library

---

## CALL TO ORDER

Board President Dennis Schaperjahn called the meeting to order at 5:30 PM in the High School Library.

## BOARD MEMBERS PRESENT

President Dennis Schaperjahn, Vice-President Melodye Eldeen, Jay Anderson, Anita Crawford, Thomas Rumsey, Laura Sakala

## BOARD MEMBERS ABSENT

Joan Slagle

## REGULAR SESSION

A review of the District External Auditor's report took place during regular session instead of during an executive session. It will be submitted for approval later in the meeting. Following a short recess, the remainder of the meeting was conducted.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited in the High School Library.

## OTHERS PRESENT

Shannon C. Shine, Superintendent of Schools; Tim Hilker, School Business Administrator; Michael Healey, Jr./Sr. High School Principal; Brita Donovan, Associate Jr./Sr. High School Principal; Michelle McDougall, Elementary School Principal; Linda Jackowski, Director of Pupil Services; Galway school employees, community members, parents, students.

## ADDITIONS/REVISIONS TO THE AGENDA

Were noted by Superintendent Shine.

## AWARDS/PRESENTATIONS

In honor of National Board of Education Appreciation Week, the Board of Education was thanked for their hard work and dedication. They were given gifts from the District and the Galway PTSA.

The GTA is teaming up with the Evans Family for a Power 2 Push summer cross country run. They will be sponsoring a variety of activities throughout the year to help raise awareness and money for children with disabilities. They wanted everyone to know of the plans and how they can become part of this very worthy and inspirational campaign.

## PUBLIC COMMENT ON AGENDA ITEMS

None

## BOARD OF EDUCATION COMMITTEE REPORTS

Committees are moving along. There will be a walk through with CSArch architects next week.

### DISTRICT COMPONENT UPDATES

A financial update was provided by Mr. Hilker, School Business Administrator. 90% of school taxes have been collected to date. The Auditor's Report for 2013-14 records will be submitted to the Board later in the meeting. There were no current year findings by the auditor, only existing items relating to Extra-Classroom Activity Accounts and fund balances. Fund balances will be addressed through the three year plan which the Board will be a part of. The Board questioned why Extra-Classroom Activity Accounts seem to appear each year where the District is not, for example, closing accounts when there is no activity in the account for a one year period as required. Each Student Activity Club will be providing an update to the Board during the school year. There will an opportunity to address any questions they may have. The Budget Development Calendar for 2015-16 will be submitted for approval later in the meeting. The District's new financial software will be used as a medium for budget development this year. Questar III State Aide Planning Services recently visited the District. They are willing to come back at any time to offer their assistance. The District will be looking at transportation cost allocations and costs for high need students to possibly minimize some of these expenses. It was reported that the District's last Capital Project was not closed out as properly as it should have been. Mr. Hilker is sorting through boxes of documents in an attempt to correct the situation as we need to close out one project before beginning another one.

### SUPERINTENDENT'S REPORT

Mr. Shine reported on this year's Homecoming and Eagle Landing. The saying, "Many hands make light work" certainly was the case in preparing Eagle Landing for its debut at the ribbon cutting ceremony at Homecoming 2014. Thanks to a huge team effort of community members, staff, administrators and the board of education president, the task was completed in time for Homecoming. Eagle Landing, a multi-purposed outdoor area outside the front entrance to the Junior/Senior High School, offers a sand volleyball area, two regulation bocce ball courts, a grass field for soccer, lacrosse, flag football and tag games. There are also two eagle benches, picnic tables, two permanent outdoor garbage cans, two feather flags and a resurfaced basketball court. The wet area by the basketball court has been transformed into horseshoe pits and a wall ball court. Eagle Landing is available for physical education classes, lunch recess and after-school and weekend recreation.

Despite rainy weather for the third consecutive year and a lot of scurrying around making last-minute switches to the original Homecoming 2014 schedule, Junior/Senior High School Associate Principal/Athletic Director Brita Donovan said Homecoming 2014 was very well attended. She said, "We had double the crowds from last year and the shuttle was busy going between the Junior/Senior High School parking lot to the Joseph Henry Elementary School parking lot. "The only thing that was cancelled was the youth soccer games, but we were able to get everything else in that was scheduled. We moved the Beach Volleyball inside. We'll have a tournament outside on our new beach volleyball court in the spring." School Superintendent Shannon Shine said, "This year's Homecoming was arguably the best Galway has ever had. Even with a last-minute schedule change due to weather, there was a potentially record-breaking turnout from the community. The ribbon-cutting for Eagle Landing also heralded the advent of a new school and community resource which will be enjoyed for generations. There is a high level of collaboration involved in making such a successful homecoming celebration. The credit belongs to the many volunteers and contributors, of whom there were many; however, the vision for the homecoming as well as for Eagle Landing belongs with Mrs. Donovan."

Board of Education President Dennis E. Schaperjahn added, "The preparations for Homecoming and the ideas along with the physical labor involved so many people from the community and school. Please accept my THANKS, for a great job and memory. I'm very proud of both for working together and accomplishing so much, Galway School District. Please enjoy your Eagles Landing." On Saturday night of the Homecoming, nearly 180 students in grades 9-12 attended the Homecoming Dance that was coordinated by Student Senate. Glow necklaces along with chips and water were provided. Students danced to music played by student disc jockey Jacob Ernst. Student Senate also coordinated Spirit Week that led up to Homecoming.

Mr. Shine reported that in an attempt to provide additional communication to the Board, Building Principals will be providing Data Meeting overviews to the Board on a regular basis and a monthly update of what is happening in their building. This update will be provided at each regular meeting of the Board.

APPROVAL OF CONSENT AGENDA

Motion was made by Thomas Rumsey, second by Jay Anderson approve the Consent Agenda below.  
All voted aye to approve the motion. Motion passed. 6-Yes 0-No

**CONSENT AGENDA**FINANCIAL REPORTS

September, 2014	Budget Status Report
September, 2014	Student Activity Accounts Treasurer's Report

MINUTES

September 25, 2014	Board Meeting Minutes
--------------------	-----------------------

PERSONNEL APPOINTMENTS / RESIGNATION

NAME	TITLE	RATE OF PAY	EFFECTIVE DATE
Deborah Baldwin	Teacher Aide - <u>Resignation</u>	\$8.67 per hour	09/30/14
Eileen Theroux	Bus Monitor	\$8.67 per hour	09/29/14
Christine Swart	Bus Monitor	\$8.67 per hour	9/3/14 - 9/19/14
Christine Swart	Substitute Bus Monitor	\$8.50 per hour	9/22/14
Jessica Dolan	Mentor to Mallory O'Reilly (1 <sup>st</sup> year)	\$29 per hour	09/02/14
Kristin Ostrander	Mentor for Leslie Harmon (1st year)	\$29 per hour	09/02/14
Lynn Prehn	Mentor for Micaela Ethier (1st year)	\$29 per hour	09/02/14
Michaela Ethier	Chaperone-Dances	\$83 per night	2014-15
Elaine Vandenburg	Chaperone-Dances	\$83 per night	2014-15
Stephen Hall	Chaperone-Dances	\$83 per night	2014-15
Tina Grolley	After School ELA/Math and Homework Lab	\$42 per hour	2014-15
Jessica Carter	After School ELA/Math and Homework Lab	\$42 per hour	2014-15
Amy David	Tutor	\$22 per hour	2014-15
Nadine DesPres	Tutor	\$22 per hour	2014-15

*End of Consent Agenda*

BOARD MEMBER COMMENTS

Laura Sakala requested that class sizes be discussed at the next Board Meeting. She informed the Board of a flyer recently sent to some families in the District from Notre Dame-Bishop Gibbons High School that contained % of students passing Regents exams from Galway and several other districts.

The Board commented on the success of Homecoming and Eagle Landing. The recent Professional Development Day schedule appeared to contain good training opportunities for faculty and staff where hopefully everyone got a lot out of the training provided. The GTA was thanked for supporting the Evans' family with the Power 2 Push initiative.

SPOTLIGHT ON ACADEMICS

Data meeting overviews were presented by Mr. Healy and Mrs. McDonald. Mr. Rumsey asked that future overviews be formatted so the overviews show how data is aligned with district goals. Each building principal provided an update of what is happening in their building.

NEW BUSINESS

Following a second reading, motion was made by Melodye Eldeen, second by Jay Anderson to adopt Board of Education Policy Series 0000, 1000, 2000 and 3000.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Motion was made by Thomas Rumsey, second by Laura Sakala to approve a seventh grade class trip to Boston on Friday, May 8, 2014 to visit sites pertinent to their study of the Revolutionary War and the novel *Johnny Tremain* as well as aspects of their science curriculum. They will also spend time at the Boston Museum of Science, walk the Freedom Trail and take a guided tour of the Old North Church and the crypt underneath. The cost is \$80 per person.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Motion was made by Melodye Eldeen, second by Thomas Rumsey to approve the following Budget Development Calendar.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

2015-16 Budget Development Calendar

October 16, 2014	Present 2015-16 budget calendar to the Board of Education for adoption.
November 12-21, 2014	Meet with Administrators/Supervisors and distribute budget guidelines.
January 8, 2015	Meet with Board of Education to discuss & develop budget parameters.
January 9, 2015	Administration/Supervisors submit program budget composite to School Business Admin.
January 15, 2015 (est.)	Governor's Budget Proposal for state aid distribution available to school districts.
February 12, 2015	Present 2015-16 preliminary budget forecast and budget assumptions to Board.
February 28, 2015	Submit 2015-16 calculations for tax levy limit to Office of Comptroller, NYS Department of Taxation and Finance, and NYSED.
February 26, 2015 & March 12, 2015	Present 2015-16 Operational and General Support Budgets to Board for review/comment. (Operations & Maintenance, Transportation & General Support).
March 12, 2015	Present 2015-16 Debt Service & Employee Benefits Budget to Board for review/comment. Present 2015-16 Instructional & Special Education Budget to Board for review/comment.
March 26, 2015	Board of Education Budget Meeting & Budget Workshop.
April 3, 2015	Publish 1st notice of Budget Vote & Budget Hearing. (Published again on April 14, 28 and May 5, 2015.)

Motion was made by Melodye Eldeen, second by Thomas Rumsey to accept the District's External Auditor's Report for 2013-14 school year records indicating compliance with State of New York procedures and regulations and that the audit report be filed with the Office of the Comptroller of NYS as required by law and that the Superintendent inform the general public and have a copy available for a period of 30 days in the Superintendent's Office daily during working hours.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Mr. Hilker, School Business Administrator, stated that he is pleased with the Auditor's report. The Board congratulated Mr. Hilker on a job well done and all those involved in the budget process including the community who has supported the District over the years and each of the bargaining units for their support. Mr. Hilker also stated that he is financially and operationally pleased with the overall condition of the district and that we are in a good financial position.

PUBLIC COMMENT

The public commented on the success of Homecoming and Eagle Landing and thanked everyone involved, especially Brita Donovan who was instrumental in making this happen for Galway. Mrs. Donovan stated that she is fortunate to work with such a good bunch of people. She said that everyone who worked hard to make this happen deserves credit, not just her, and that it could not have been done without everyone's help. It was asked that the Guidance Department be informed in advance if the District were to revise course descriptions to see if the impact could disqualify some of our athletes. The Board was encouraged to attend some sporting events to see our teams play.

CSE/CPSE RECOMMENDATIONS

Motion was made by Thomas Rumsey, second by Jay Anderson to move into executive session at 8:06 PM for CSE/CPSE recommendations.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

REGULAR SESSION

Motion was made by Anita Crawford, second by Thomas Rumsey to return to regular session at 8:32 PM.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

CSE/CPSE RECOMMENDATIONS

Motion was made by Thomas Rumsey, second by Jay Anderson to approve CSE/CPSE recommendations for the following students: 2602, 6402, 6430, 3868, 6542, 6543, 6545, 6486, 3159 and 6517.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

ADJOURNMENT

Motion was made by Jay Anderson, second by Thomas Rumsey to adjourn at 8:35 PM.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

Respectfully Submitted,

*Linda M. Casatelli*

Linda M. Casatelli  
District Clerk